

Ingham Maraka Festival Sound and Staging Equipment Tender

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1.0 Overview

Ingham Maraka Festival, to be held in Ingham, North Queensland from 10 October to 31 October 2009, will be the 50th annual Ingham Maraka Festival organised by the Ingham Maraka Festival Committee. Building on the tremendous success of the Ingham Maraka Festival since 1959, this icon event of North Queensland will again create opportunities for celebrations in the community.

In order to stage the Ingham Maraka Festival, audiovisual equipment and operation is required for temporary facilities in Rotary Park as well as in the Kelly Theater for the Maraka Concert. The festival committee for the Ingham Maraka Festival is seeking an organisation to be the official supplier of these items to the Ingham Maraka Festival.

Conditions of Entry

“Tender value applies to Goods and Services Requested Only”
No negotiation will be entered into..

2.0 The Festival Committee

Ingham Maraka Festival Association Inc. is a not-for-profit organisation which has been responsible for staging the annual Ingham Maraka Festival in Ingham since 1959 and will celebrate its golden 50th year. The Ingham Maraka Festival will provide the successful tenderer with a single point of contact responsible for the management of the contract on behalf of Ingham Maraka Festival.

The nominated contact person for the purposes of the sound and staging contract is Ian Merritt. He can be contacted on 4776 2050.

3.0 Dates for the Key Programme Components

Please see Appendix A for details of programme activities and venues.

4.0 Outline Scope of Works

Ingham Maraka Festival is seeking the service of one or more organisations to provide, install and remove the following:

- All sound, audio and visual equipment for entertainment and other social events at the Ingham Maraka Festival 2009
- Qualified A/V technicians to operate and service the equipment

A detailed scope of works for the purpose of the quotation is included in Appendix B. ***Please note items mentioned in Appendix B can vary accordingly – only suggested to give an indication of equipment required.***

5.0 Forms of Quotation

The responsee is requested to provide a full quotation inclusive of following:

- Itemised quote as per scheduled event
- All plant equipment required to install, maintain and dismantle the works
- Duties, insurances, fees and levies
- Daily on site attendance of a nominated project manager in Ingham for the duration of bump in/event period/bump out
- GST itemised separately
- Other associated costs not identified above but likely to arise

Note that the hire rates included in the quotation will be used as a schedule of rates for additional orders and deletions of items from the contract.

6.0 Further Information

6.1 Use of local sub-contractors and employment opportunities for local residents

The Ingham Maraka Festival is a regional event that encourages opportunities for the local industry and residents of North Queensland region. The successful supplier will be encouraged to use local partners, sub-contractors, local residents and community groups for temporary and permanent labour opportunities.

6.2 Occupational health and safety requirements

The nominated supplier will be required to adhere to all applicable state and local government occupational health and safety requirements as they relate to provision of goods and services to the Ingham Maraka Festival.

6.3 Proposed payment terms

Payment terms will be confirmed with the successful tenderer.

6.4 Insurance

The successful contractor will be required to carry current policies for the following insurances;

- Worker's compensation
- Public liability of no less than \$10,000,000

6.5 Confidentiality

All tenderers shall consider the information contained within the tender documents and discussions with the contract officer as confidential and will not be divulged to any third party (other than as may be required by law) by the tenderer without the written consent of the Ingham Maraka Festival.

7.0 Selection Process for the Ingham Maraka Festival

Ingham Maraka Festival will review the offers received and appoint a nominated supplier.

8.0 Attachments

Appendix A:

Maraka Concert

25th October 2009

- Kelly Theatre, Ingham.

The Maraka concert is a variety concert featuring two identical shows. Each show consists of different acts consisting of dancers, singers, choirs and instrumentalists. Many of these items require the use of backing tracks made available on compact disc. There is also a dressed rehearsal on the morning of the concert starting approximately 4 hours before show time. Each show runs for between 2 & 3 hours with a 15 minute interval.

- **Maraka Mardi Gras**

31 October 2009

Rotary Park, Ingham.

The Maraka Mardi Gras is held in Rotary Park on the main stage and is open air. There is a cover over main stage. The main event starts at 5.00 P.M. directly after the procession. There is a small rehearsal at about 1.00 P.M. A compere will be present to introduce acts, make ground announcements and announce the Maraka Queens and Princesses. There are also dancers, singers, choirs and instrumentalists. Many of these items require the use of backing tracks made available on compact disc. The Night concludes at about 11.00 P.M.

Appendix B:

Maraka Variety Concert

FOH

- 2 x 15" & Horn Speakers, powered or un-powered, similar to RCF ART 400 or JBL Eon G2
- 2 x 18" Subwoofer system powered or un-powered including cross over

- Multi core snake to provide enough connection between FOH and stage
- FOH mixer of good quality of at least 16 channels with a minimum of four auxiliary sends
- 1 x dual 31 band graphic equalizer for FOH mix
- 1 x dual channel Compressor/ Limiter and Gate
- 1 x effects processor similar to Yamaha SPX 1000
- 2 x CD or DVD players of good quality similar to Pioneer or Dennon
- Monitor system consisting of 3 RCF ART 400 or JBL Eon G2 or similar
- 1 talk back system consisting of at least 3 channels

Stage

- 5 x Shure SM58 / SM87 vocal microphones including boom stands and min. 10M lead
- 3 x Shure SM57 Instrument microphones including boom stands and min. 10M lead
- 2 x Shure SM81 Condenser microphones including boom stands and min. 10M leads
- 3 x Shure SM58 / SM87 Cordless microphones including stands
- 3 x D.I. boxes with ground lift options

Lighting

- 1 x 2 k follow spot
- 4 x I Colour flood lights
- Lighting control for I Colours
- 1 x Smoke machine
- 1 x 1500 watt strobe light

Provide 1 dedicated lighting operator for use of house lights and specified lighting

Maraka Mardi Gras

- 3 way system of at least 2500 watt per channel similar to Nexo, JBL or EV
- Amplifiers to power FOH system
- Multi core snake to provide enough connection between FOH and stage
- FOH mixer of good quality of at least 16 channels with a minimum of four auxiliary sends
- 1 x dual 31 band graphic equalizer for FOH mix
- 1 x dual channel Compressor/ Limiter and Gate
- 1 x effects processor similar to Yamaha SPX 1000
- 2 x CD or DVD players of good quality similar to Pioneer or Dennon
- Monitor system consisting of 3 RCF ART 400 or JBL Eon G2 or similar

- 1 talk back system consisting of at least 3 channels

Stage

- 5 x Shure SM58 / SM87 vocal microphones including boom stands and min. 10M lead
- 3 x Shure SM57 Instrument microphones including boom stands and min. 10M lead
- 2 x Shure SM81 Condenser microphones including boom stands and min. 10M leads
- 3 x Shure SM58 / SM87 Cordless microphones including stands
- 3 x D.I. boxes with ground lift options

Lighting

- 1 x 2 k follow spot
 - 8 x I Colour flood lights
 - Lighting control for I Colours
 - 1 x 1500 w strobe light
 - 1 x smoke machine
- Provide 1 dedicated lighting operator for use of house lights and specified lighting

A/V

- 1 x 12 x 9 rear projection screen including all necessary trussing for safe outdoor rigging.
- 1 x Projector of at least 2000 ansi Lumens
- 1 x VGA switch to switch between 2 laptop computers (Computers supplied by others)

General

- Provide all labour for Bump in/ Show/ Bump out.
- Provide all leads for safe operation.
- Provide a copy of test and tag log for all electrical equipment.
- All items required for a neat setup.

Provide a separate price for extra individual microphones.